

## SMSU College Now Instructor Qualifications for English:

College Now instructors must have a valid Minnesota teaching license in CAED or an approved alternative.

### **Demonstration of relevant and advanced content-area knowledge:**

Instructors may meet the minimum requirement for advanced content-area knowledge through any one of the following four methods:

— 1. A graduate degree in English or closely related field;

OR

— 2. A graduate degree in any field and 18 graduate credit hours in English or closely related field

OR

— 3. A graduate degree in any field plus 6 options from below.

OR

— 4. An undergraduate degree in any field with significant coursework in English or closely related field, plus 9 options from below.

- \_\_\_\_\_ a. One semester graduate-level credit in English or closely related field. Credits need not have been taken as part of a graduate degree program (3 graduate credits = one option; this option can be applied up to 5 times).
- \_\_\_\_\_ b. 30 hours of relevant professional development such as regular participation in College Now professional development workshops, discipline-specific Advanced Placement trainings, International Baccalaureate workshops, Minnesota Writing Project institutes, or other relevant workshops, trainings, conferences, or seminars. This option may be applied up to 4 times, or 120 hours.
- \_\_\_\_\_ c. Published textbook, journal article or essay, or similar scholarly or creative work in the field of English. This option may be applied up to 4 times toward meeting the requirement if content is substantially different.
- \_\_\_\_\_ d. Participation in a discipline-specific community of practice, or significant personal practice to develop particular skills or understandings. For example, participation in an SMSU-sponsored weekly Professional Learning Community for one year would equal one option.
- \_\_\_\_\_ e. Fellowships or awards from school, district, state, regional, national, or international organizations for recognition of high school or undergraduate teaching in English.
- \_\_\_\_\_ f. Participation in nationally normed assessment activity related to English such as Advanced Placement or ACT test grading.
- \_\_\_\_\_ g. National Board Certification in English Language Arts. (This option counts double.)

- \_\_\_\_\_ h. Two semesters of effective teaching experience in a course leading to undergraduate credit in English, including Concurrent/Dual Enrollment (College Now), Advanced Placement, International Baccalaureate, or teaching undergraduates on a college/university campus. (This option can be repeated up to 4 times.)
- \_\_\_\_\_ i. Passing score on the National Board of Professional Teaching Standards, or other relevant subject matter tests related to English.
- \_\_\_\_\_ j. Discipline-specific leadership role (such as department chair) in a secondary or postsecondary institution or in professional organization such as National Council of Teachers of English (NCTE), Minnesota Council of Teachers of English (MCTE), or Minnesota Writing and English (MnWE).
- \_\_\_\_\_ k. Presentations at relevant local, state, regional, or national workshops or conferences such as NCTE, MCTE, or MnWE. If presentations have significantly different content, this option can apply up to 3 times.
- \_\_\_\_\_ l. Content or pedagogy trainer or coach; student teacher supervisor. To apply this option, there must be significant content-area expertise embedded in the pedagogy.
- \_\_\_\_\_ m. Field test or review curriculum for publisher or serve on textbook review and selection committee for postsecondary or secondary institution.
- \_\_\_\_\_ n. Participate in overseas summer program focusing on topics relevant to English.
- \_\_\_\_\_ o. Conduct research in English Education.
- \_\_\_\_\_ p. Significant curriculum development in English (beyond one classroom).
- \_\_\_\_\_ q. Relevant professional experience in journalism, public relations, professional/technical writing, or other fields related to English. This option may be applied twice.

*\*\*These guidelines were adapted from those issued by the University of Minnesota, Twin Cities.*

Please provide a short explanation of how you have achieved each of the options indicated above.

**Completed by:**

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[HS Instructor]

Date

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**Reviewed by:**

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[SMSU Director of Concurrent Enrollment]

Date

Additional Comments:

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**Reveiwed by:**

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[SMSU Department Chair]

Date

Additional Comments: